

2011 Budget General Plant Explanation

2011 Budget

Leasehold Improvements

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Assume \$40,000 per year for 4 properties

Moncton / Saint John M&R Work Area Proposal

The following proposed items are required for the outfitting of an M&R work area in Moncton.

- 1 only...SRD7015, Mini-Racking, Starter, 4-Level, 72"x36"x87"H @.....\$540.00 ea.
- 1 only...WSW1019, Mobile Workbench, w/Shelf, steel Top, 60"Wx30"Dx37"H @.... \$520.00 ea.
- Fence to define area \$2,260

The following proposed items are required for the outfitting of an M&R work area in Saint John.

- 1 only...SRD7015, Mini-Racking, Starter, 4-Level, 72"x36"x87"H @.....\$540.00 ea.
- 1 only...WSW1019, Mobile Workbench, w/Shelf, steel Top, 60"Wx30"Dx37"H @.... \$520.00 ea.
- 1 only..R5BHE-3003, Mobile Cabinet, HD, 5-Drawers, w/Layouts, 48"W X 24"D X 37-½"H @ \$1635.00 ea.
- Fence to define area \$2,600

Total price for both sites - \$8,615

Moncton - Wall Construction next to Sales Washrooms

\$1k

Fredericton - Large Boardroom HVAC and Lighting improvements

\$2,500

All warehouses cement floor sealing = \$6k

Saint John Office

Improve rear driveway conditions with new gravel, etc

Fill in large front windows

Paint rear of building

Replace Warehouse overhead door and related construction to make opening smaller

Repairs to rear bay door to fix weather infiltration issues, fill in front man-door in bay 2.

Make necessary repairs to washroom in bay 2 to make useable

Replace front door.

Total = \$12k

Private Office Construction - Marketing

\$3,000

Private Office Construction - QA

I propose that an appropriate office area should be established for the ongoing administration of the QA and Training programs that are rolled out for EGNB. To accommodate these activities an additional office area is required. This area should be complete with a desk, filing, and chairs. In addition a small area should be allocated for the records filing and management of training manuals and employee records. The area should have a small table that would be used to layout manuals and review records and the occasional meeting to discuss training and other affiliated activities.

The following is a list of requirements for this area,

Office System walls

Office Desk

Office Chair

Side Chair

Records File Cabinet

Book case
Telephone
Computer connection
Meeting Table
4 chairs
2 bookcases
Total = \$10k

Carpet Cleaning - Saint John, Moncton and Fredericton Offices.

Carpets should be cleaned once every year.

Moncton Carpert Cleaning in 2011 **\$1k**

Carpet replacement - Planning, Accounting and Customer Care

Existing carpet is worn in many areas and becoming a safety hazard.

New carpet; \$1.85 per sq.ft. x 7400 sq.ft. = \$13,690

Furniture moving; \$3k

Total = \$17k

Wilsey Training Room Upgrades.

Renovation including painting, lighting and carpet = **\$10k**

Note: \$5k was budgeted for, but not spent during 2010. Another 5k was budgeted for 2011.

IS Shelving for Free Pick - Saint John Office Bay 2

\$5k

Furniture

Replacement desk chairs; 5 every year \$500 each = \$2500

Replacement items such as microwave, fridge..etc = \$1k

Filing Cabinets 3 @ \$500 = \$1500

Wilsey Training Room Upgrades.

Modular tables, 40 chairs, accessories = **\$15k**

Note: \$7.5k was budgeted for, but not spent during 2010

I&S Tools and Work Equipment

Service

Tool Purchases for 2011

\$2,850 = 3 x \$950 Crystal Gauges (Utility pressure measurement)

\$11,000 = 1 New FTE (New set of tools)

\$13,300 = Sub Total

Electronic Tool Replacement Plan for 2011

\$3,290 = 2 x \$1,645 Gas Sentries (20 % replacement rate)

\$2,620 = 2 x \$1310 Bacharachs (20 % replacement rate)

\$900 = 2 x \$450 Cordless Drills (20 % replacement rate)

\$900 = 2 X \$450 Manometers (20 % replacement rate)

\$350 = 2 x \$175 Multimeters (20 % replacement rate)

\$2,800 = 2 x \$1400 Inventors (20 % replacement rate)

\$1,500 = Unplanned hand tool replacement

\$12,360 = Sub Total

Installations

Tool Purchases for 2011

\$20,000 = 2 x \$10,000 infra-red cameras for the Hi V initiative

\$1000 = tools for doing ductwork, Hi V

\$21,000 = Sub Total

Service

Tool Purchases for 2012

\$11,000 = 1 New FTE (New set of tools)

\$11,000 = Sub Total

Electronic Tool Replacement Plan for 2012

\$3,290 = 2 x \$1,645 Gas Sentries (20 % replacement rate)

\$2,620 = 2 x \$1310 Bacharachs (20 % replacement rate)

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\$1,500 = Unplanned hand tool replacement

\$12,360 = Sub Total

Tool Purchases for 2012

Electronic Tool Replacement Plan for 2011

\$1,645 = 1 x \$1,645 Gas Sentries (33 % replacement rate)
 \$1,310 = 1 x \$1310 Bacharachs (20 % replacement rate)
 \$450 = 1 x \$450 Cordless Drills (20 % replacement rate)
 \$450 = 1 X \$450 Manometers (20 % replacement rate)
 \$350 = 2 x \$175 Multimeters (40 % replacement rate)
 \$1,400 = 1 x \$1400 Inverters (20 % replacement rate)
 \$1,500 = Unplanned hand tool replacement
\$7,105 = Sub Total

Electronic Tool Replacement Plan for 2012

\$1,645 = 1 x \$1,645 Gas Sentries (33 % replacement rate)
 \$1,310 = 1 x \$1310 Bacharachs (20 % replacement rate)
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\$7,105 = Sub Total

Materials Management

Forklift Extension Forks for Fredericton Forklift
\$1k

Remove \$24K in 2011 LRP allocated to SJ Warehsoue Forklift - Not Required at this time.

Fredericton Forklift Refurb = \$5k

Fredericton - Bay 3 Removal Project

Relocate Service Parts to room behind M&R; Build new doorway to IFS area
 Relocate IS free pick items to Bay 2, racking changes, etc
 Tear Down Fencing/Caging and relocate to SJ or Moncton
Total = \$4k

Note: Potential Lease savings of \$30k per year.

Fleet Purchase

Vehicle Replacements / New

	<u>2011</u>	<u>2012</u>
Distribution Operations	\$149,400	\$168,600
Service	\$108,300	\$180,400
Materials Management	\$26,100	-
M&R	\$47,100	-
IS Project Mgmt	\$56,200	\$28,100
<u>Attachments</u>	<u>\$28,100</u>	<u>\$28,100</u>
Total	\$415,200	\$369,200

Vehicle - Laptop Stands

Service: \$8,450 = 13 x \$650 (supply & install)
 OPS: \$8,450 = 13 x \$650 (supply & install)
 IS: \$3,900 = 6 x \$650 (supply & install)
Total = \$20,800