2011

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2011
Hardware														
OFFICE EQUIPMENT														
Xerox-Ricoh Photocopier upgrades/replacement- 3-2006@11K Finance, Logistics, St. John 1-2007@11K Cust Care 1-2007@16K Operations 1-2008@13.5K Marketing 1-2008@11K Attachments 2-2009@11K Moncton, Monctor	B&W 5 year cycle:						33,000							33,000
All printers(Office/CAD/Field) 5 year cycle Projector 4 Yr Cycle: 2-2006@1K 2-2008@1K			4.000				1,750		4 200				1,750	3,500
1-2009@1K Telephony		-	1,300	-	-				1,300		-		-	2,600
Telephony - Cell phone replacemen		15,000												15,000
OFFICE PC's and LAPTOPS	****													
Desktops-existing staff-replace every 4 years @ Laptops-existing staff-replace every 4 years @ \$ Panasonic toughbooks every 5yrs @ \$4000	\$968.0: 1651.24 and	4.954	11,616		18.164		11,559		16.512		8.256			11,616 72,655
MISCELLANEOUS INFRASTRUCTURE		4,834	13,210		10,104		11,559		10,512		0,230			72,000
NT09 Oct 2005 4K		3,000		-	-	-		-		-	-		-	3,000
GNB-VM03 Test-Dev Server Aug 2007 VM01 Feb 2007 12.5K		-	10.000	-		-			10,000	-	-		-	10,000 10,000
VM02 Feb 2007 12.5K			10,000											10,000
NT10 Feb 2007 8K		-	10,000											10,000
DB01 Aug 2007 12.5K		-	-	-	-	-	-	-	10,000	-	-	-	-	10,000
DB02 Aug 2007 12.5K DR HD Enclosure MD1000 Sept 2007 10K		-							10,000	10,000		-	-	10,000 10,000
GNB-DB-004 DR SQL Server Feb 2007 (1950)			4,000							10,000				4,000
DR ESX Server - GNB-VM04 Dec 2006		6,000	-									-	-	6,000
DR Web Server - Toronto Aug 2008 4K		-	-	-	-	-	-	-	-	-	-	-	-	-
Server enhancements/upgrades-yearly	Hardware Totals \$	500	500	500 <b>\$ 500</b>	500	\$ <b>500</b>	500	\$ <b>500</b>	500 <b>\$ 48,312</b>	500	500 <b>\$ 8,756</b>	\$ 500	500	6,000
	Haruware rotals \$	29,454	\$ 60,626	\$ 500	\$ 18,664	\$ 500	\$ 46,809	\$ 500	\$ 48,312	\$ 10,500	\$ 8,756	\$ 500	\$ 2,250 \$	\$ 227,371
Software														
APPLICATIONS/EXISTING SOFTWARE														-
Miscellaneous software license:		833	833	833	833	833	833	833	833	833	833	833	833	10,000
CONSULTING Other Consulting		833	833	833	833	833	833	833	833	833	833	833	833	10,000
Billing Upgrades/Enhancements		833	833	833	833	833	833	833	833	833	833	833	833	9,996
CARIS  CARIS enhancements		417	417	417	417	417	417	417	417	417	417	417	417	5,000
CRM and Sales Tools		417	417	417	417	417	417	417	417	417	417	417	417	3,000
Upgrades/Enhancements ERP		833	833	833	833	833	833	833	833	833	833	833	833	9,996
Back Office Systems extensions/customization		11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000		14,000	135,000
Back Office system licenses IT DR		833	833	833	833	833	833	833	833	833	833	833	833	10,000
Upgrades/Enhancements Telephony Other		417 12.500	417 12,500	417 12.500	417 12,500	417 12.500	417 12.500	417 12.500	417 12,500	417 12,500	417 12,500	417 12,500	417 12,500	5,000 150,000
EGD PROJECTS		12,300	12,300	12,300	12,300	12,300	12,300	12,300	12,300	12,300	12,300	12,500	12,500	130,000
Ongoing Corporate upgrades		2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,000
Security Compliance Consulting MISCELLANEOUS INFRASTRUCTURE		•	-		•	10,000	-		•			-	-	10,000
Wireless software incremental (\$100/person)		67	67	67	67	67	67	67	67	67	67	67	67	800
Incremental Server O/S (+2Virtualized environme Arcserve Agent licenses incremental/upgrades (2 DISASTER RECOVERY		250 208	250 208	250 208	250 208	250 208	250 208	250 208	250 208	250 208	250 208	250 208	250 208	3,000 2,500
ESX replication software upgrade 4 year cycle		417	417	417	417	417	417	417	417	417	417	417	417	5,000
		,				\$ 41,441		\$ 31,441		\$ 31,441	\$ 31,441			
	Final Total \$	60,895	\$ 92,067	\$ 36,941	\$ 50,105	\$ 41,941	\$ 78,250	\$ 31,941	\$ 79,753	\$ 41,941	\$ 40,197	\$ 31,941	\$ 36,691	622,663
Increme	ental FTE's from Janis	0	0	0	0	0	0	0	0	0	0	0	0	

# 2011 Budget General Plant Explanation

#### 2011 Budget

#### **Leasehold Improvements**

#### Leasehold Improvements

Assume \$40,000 per year for 4 properties

#### Moncton / Saint John M&R Work Area Proposal

The following proposed items are required for the outfitting of an M&R work area in Moncton.

- -1 only...SRD7015, Mini-Racking, Starter, 4-Level, 72"x36"x87"H @.....\$540.00 ea.
- -1 only...WSW1019, Mobile Workbench, w/Shelf, steel Top, 60"Wx30"Dx37"H @.... \$520.00 ea.
- -Fence to define area \$2,260

The following proposed items are required for the outfitting of an M&R work area in Saint John.

- -1 only...SRD7015, Mini-Racking, Starter, 4-Level, 72"x36"x87"H @.....\$540.00 ea.
- -1 only...WSW1019, Mobile Workbench, w/Shelf, steel Top, 60"Wx30"Dx37"H @.... \$520.00 ea.
- -1 only..R5BHE-3003, Mobile Cabinet, HD, 5-Drawers, w/Layouts, 48"W X 24"D X 37-1/2"H @ ..... \$1635.00 ea.
- -Fence to define area \$2,600

#### Total price for both sites - \$8,615

### Moncton - Wall Construction next to Sales Washrooms

## Fredericton - Large Boardroom HVAC and Lighting improvements \$2,500

All warehouses cement floor sealing = \$6k

#### Saint John Office

Improve rear driveway conditions with new gravel, etc Fill in large front windows

Paint rear of building

Replace Warehouse overhead door and related construction to make opening smaller Repairs to rear bay door to fix weather infiltration issues, fill in front man-door in bay 2.

Make necessary repairs to washroom in bay 2 to make useable

Replace front door. **Total = \$12k** 

\$3,000

### Private Office Construction - Marketing

#### Private Office Construction - QA

I propose that an appropriate office area should be established for the ongoing administration of the QA and Training programs that are rolled out for EGNB. To accommodate these activities an additional office area is required. This area should be complete with a desk, filing, and chairs. In addition a small area should be allocated for the records filing and management of training manuals and employee records. The area should have a small table that would be used to layout manuals and review records and the occasional meeting to discuss training and other affiliated activities.

The following is a list of requirements for this area,

Office System walls

Office Desk

Office Chair

Side Chair

**Records File Cabinet** 

Book case Telephone Computer connection Meeting Table

4 chairs

2 bookcases

Total = \$10k

#### Carpet Cleaning - Saint John, Moncton and Fredericton Offices.

Carpets should be cleaned once every year.

Moncton Carpert Cleaning in 2011

#### Carpet replacement - Planning, Accounting and Customer Care

Existing carpet is worn in many areas and becoming a safety hazard.

New carpet; \$1.85 per sq.ft. x 7400 sq.ft. = \$13,690

Furniture moving; \$3k

Total = \$17k

#### Wilsey Training Room Upgrades.

Renovation including painting, lighting and carpet = \$10k

Note: \$5k was budgeted for, but not spent during 2010. Another 5k was budgeted for 2011.

### IS Shelving for Free Pick - Saint John Office Bay 2

\$5k

**Furniture** 

Replacement desk chairs; 5 every year \$500 each = \$2500

Replacement items such as microwave, fridge..etc = \$1k

Filing Cabinets 3 @ \$500 = \$1500

#### Wilsey Training Room Upgrades.

Modular tables, 40 chairs, accessories = \$15k

Note: \$7.5k was budgeted for, but not spent during 2010

#### **I&S Tools and Work Equipment**

Service

#### Tool Purchases for 2011

\$2,850 = 3 x \$950 Crystal Gauges (Utility pressure measurement)

\$11,000 = 1 New FTE (New set of tools)

\$13,300 = Sub Total

#### Electronic Tool Replacement Plan for 2011

\$3,290 = 2 x \$1,645 Gas Sentrys (20 % replacement rate)

\$2,620 = 2 x \$1310 Bacharachs (20 % replacement rate)

\$900 = 2 x \$450 Cordless Drills (20 % replacement rate)

\$900 = 2 X \$450 Manometers (20 % replacement rate)

\$350 = 2 x \$175 Multimeters (20 % replacement rate)

\$2,800 = 2 x \$1400 Inventors (20 % replacement rate)

\$1,500 = Unplanned hand tool replacement

\$12,360 = Sub Total

### Installations

#### Tool Purchases for 2011

 $$20,000 = 2 \times $10,000 \text{ infra-red cameras for the Hi V initiative}$ 

\$1000 = tools for doing ductwork, Hi V

\$21,000 = Sub Total

#### Service

#### Tool Purchases for 2012

\$11,000 = 1 New FTE (New set of tools)

\$11,000 = Sub Total

#### Electronic Tool Replacement Plan for 2012

\$3,290 = 2 x \$1,645 Gas Sentrys (20 % replacement rate)

\$2,620 = 2 x \$1310 Bacharachs (20 % replacement rate)

\$900 = 2 x \$450 Cordless Drills (20 % replacement rate)

\$900 = 2 X \$450 Manometers (20 % replacement rate) \$350 = 2 x \$175 Multimeters (20 % replacement rate)

\$2,800 = 2 x \$1400 Inventors (20 % replacement rate)

\$1,500 = Unplanned hand tool replacement

\$12,360 = Sub Total

#### Tool Purchases for 2012

#### Electronic Tool Replacement Plan for 2011

\$1,645 = 1 x \$1,645 Gas Sentrys (33 % replacement rate) \$1,310 = 1 x \$1310 Bacharachs (20 % replacement rate) \$450 = 1 x \$450 Cordless Drills (20 % replacement rate) \$450 = 1 X \$450 Manometers (20 % replacement rate) \$350 = 2 x \$175 Multimeters (40 % replacement rate) \$1,400 = 1 x \$1400 Inverters (20 % replacement rate)\$1,500 = Unplanned hand tool replacement

\$7,105 = Sub Total

#### Electronic Tool Replacement Plan for 2012

 $$1,645 = 1 \times $1,645$  Gas Sentrys (33 % replacement rate)  $$1,310 = 1 \times $1310$  Bacharachs (20 % replacement rate)  $$450 = 1 \times $450$  Cordless Drills (20 % replacement rate)  $$450 = 1 \times $450$  Manometers (20 % replacement rate)  $$350 = 2 \times $175$  Multimeters (40 % replacement rate)  $$1,400 = 1 \times $1400$  Inverters (20 % replacement rate) \$1,500 =Unplanned hand tool replacement

\$7,105 = Sub Total

#### **Materials Management**

Forklift Extension Forks for Fredericton Forklift **\$1k** 

Remove \$24K in 2011 LRP allocated to SJ Warehsoue Forklift - Not Required at this time.

#### Fredericton Forklift Refurb = \$5k

#### Fredericton - Bay 3 Removal Project

Relocate Service Parts to room behind M&R; Build new doorway to IFS area Relocate IS free pick items to Bay 2, racking changes, etc Tear Down Fencing/Caging and relocate to SJ or Moncton

Total = \$4k

Note: Potential Lease savings of \$30k per year.

#### Fleet Purchase

#### Vehicle Replacements / New

	<u>2011</u>	<u>2012</u>
Distribution Operations	\$149,400	\$168,600
Service	\$108,300	\$180,400
Materials Management	\$26,100	-
M&R	\$47,100	-
IS Project Mgmt	\$56,200	\$28,100
Attachments	<u>\$28,100</u>	\$28,100
Total	\$415,200	\$369,200

#### **Vechicle - Laptop Stands**

Service: \$8,450 = 13 x \$650 (supply & install) OPS: \$8,450 = 13 x \$650 (supply & install) IS: \$3,900 = 6 x \$650 (supply & install)

Total = \$20,800